

Schedule of Events (page 5)

According to the schedule of events, the intended date for contract award is August 15, but in Section 1.1 the contract term is from Sept 15, 2008 to March 15, 2009. Please clarify.

The contract award will be determined August 15 with an expected start date of Sept. 15. The month will allow time to make travel and other arrangements.

Section 3 Scope of Project (page 12)

3.0 Background and Description (page 12)

The first paragraph states that this project will focus on "gathering, analyzing, and evaluating statewide data". Please describe what data is available on CCR&Rs at the state and local level? Please include a description of data sources, type of data collected, duration this data has been collected, and the process required to access this data.

The CCR&Rs report data quarterly to the CCR&R Network which compiles this data and reports it to the Early Childhood Services Bureau. A copy of this report can be found at www.childcare.mt.gov, as an attachment to the question/answer portion of the Functional Cost Analysis RFP posting. Other data is generated by the Child Care Under the Big Sky (CCUBS) computer system and is reported monthly. The contractor may identify other data that is needed and may work with the ECSB and CCR&Rs to collect and analyze this data.

3.1 Project Description (pages 12 – 13)

Is there a broader goal for the project that might inform the proposer in developing tools and plans for efficiency and effectiveness that would best serve the CCR & R system? In other words, how and to what extent does DPHHS wish to apply the findings? (Such as by seeking certification or systematic improvements independent of certification)

The ECSB and the CCR&Rs anticipate that the results of the Functional Cost Analysis/Business Review(FCA) may change the current Program Management Plans/Contracts between the CCR&Rs and DPHHS, in addition to funding formulas, and performance based measures. It is premature to speculate on how those contracts may change. It is the intention of ECSB to use the findings of the FCA to inform any changes.

3.2 Tasks/Deliverables (page 13)

Task 4: the RFP indicates the successful responder will: "develop and work with staff to collect data for FCA in uniform manner". Please describe current data collection activities and scope of what data will be available for this project.

See answer to 3.0.

Last sentence in Section 3.2: "The FCA should be limited to those programs funded by ECSB." Please describe the extent of CCR&R programs not funded by ECSB.

Each CCR&R has a different structure. Some also have other state and/or federal grants and some have private funding as well. More information on the CCR&Rs can be found at the ECSB web site:

www.childcare.mt.gov or the web site of the Montana Child Care R&R Network at www.montanachildcare.com. Some CCR&Rs have their own web site.

Section 4 Offeror Qualifications/Informational Requirements (page 14)

4.1.1: References (page 14)

"The successful offeror will have completed a Functional Cost Analysis of the Child Care Resource and Referral agency in at least one other state."

If an organization has not completed a FCA, but has considerable experience in conducting this type of work, including utilizing other cost analysis models, would they still be considered as a potential bidder? If so, is DPHHS willing to consider other cost analysis/business review models?

No, the RFP requires that the offeror have completed a FCA on a CCR&R.

General Questions:

Are any of the Montana CCR & Rs certified through NACCR's Quality Assurance Program? Are any seeking such certification?

Individual CCR&R agencies can determine if they participate in the NACCRRA Quality Assurance Program. Currently there are three Montana agencies participating.

Have any other evaluations of Montana's CCR & R system been completed in the past?

DPHHS has not contracted for evaluation in a formal manner such as FCA.

Is there a page limit or any formatting guidelines for the proposal?

There is not a page limit. The only guidelines are those included in the RFP.

FY 2008 2nd Quarter, 1-01-2008 - 3-31-2008

	Billings	Great Falls	Missoula	Kalispell	Bozeman	Helena	Butte	Havre	Glasgow	Miles City	Glendive	Lewistown	TOTAL
REFERRALS^{2,3,4}													
Number of children referred	388	294	319	260	174	109	142	69	12	0	0	0	1,767
Requests for care													
Requests by age group													
Infant care (0-23 months)	167	143	152	113	91	56	66	29	7	0	0	0	824
% total referrals	43%	49%	48%	43%	52%	51%	46%	42%	58%	#DIV/0!	#DIV/0!	#DIV/0!	47%
Toddler care (2yrs)	52	45	44	39	22	11	22	10	0	0	0	0	245
% total referrals	13%	15%	14%	15%	13%	10%	15%	14%	0%	#DIV/0!	#DIV/0!	#DIV/0!	14%
Preschool care (3-4 yrs)	81	68	52	66	30	16	27	17	5	0	0	0	362
% total referrals	21%	23%	16%	25%	17%	15%	19%	25%	42%	#DIV/0!	#DIV/0!	#DIV/0!	20%
School-age care (5-12 yrs)	88	38	71	42	31	26	27	13	0	0	0	0	336
% total referrals	23%	13%	22%	16%	18%	24%	19%	19%	0%	#DIV/0!	#DIV/0!	#DIV/0!	19%
Schedules requested by number of children to be served													
Full-time	340	219	220	143	94	85	126	57	8	0	0	0	1,292
Part-time	23	54	55	19	52	23	14	11	4	0	0	0	255
Both full- and part-time	25	21	44	98	28	1	2	1	0	0	0	0	220
Before- and afterschool	55	49	49	21	1	24	0	0	0	0	0	0	199
Rotating	9	39	25	4	2	6	9	17	0	0	0	0	111
Evening	0	0	4	0	0	0	1	2	0	0	0	0	7
Weekend	53	84	51	10	1	4	33	11	0	0	0	0	247
Overnight (24 hour)	0	8	2	0	0	2	1	0	0	0	0	0	13
Drop-in	18	27	19	8	1	7	0	0	0	0	0	0	80
Total requests for non-traditional hour care (evening, weekend, or overnight care)	53	92	57	10	1	6	35	13	0	0	0	0	267
% total referrals	14%	31%	18%	4%	1%	6%	25%	19%	0%	#DIV/0!	#DIV/0!	#DIV/0!	15%
Online Referrals⁶													
Number of online referrals this FY	1	0	6	2	2	1	2	0	0	0	0	0	14

	Billings	Great Falls	Missoula	Kalispell	Bozeman	Helena	Butte	Havre	Glasgow	Miles City	Glendive	Lewistown	TOTAL
REGULATED CHILD CARE SUPPLY^{3,4,5}													
Total regulated capacity (all age groups combined)	4,160	3,851	3,565	2,326	2,046	1,992	1,130	373	315	461	819	282	21,320
Total vacancies	780	624	469	300	266	108	143	62	9	41	80	48	2,930
Number of full-time infant vacancies	67	127	140	86	38	17	43	13	10	17	12	20	590
Number of part-time infant vacancies	18	89	114	75	41	0	24	5	4	5	0	11	386
Total number of regulated facilities	272	154	214	147	115	89	91	35	32	39	35	17	1,240
Total number of regulated facilities FY07	272	150	225	161	108	97	92	33	40	38	38	17	1,271
Total number of regulated facilities FY06	266	160	228	156	110	105	89	37	42	43	32	16	1,284
Number of centers	37	38	44	23	31	29	15	3	3	6	4	4	237
Number of centers FY07	39	43	46	21	31	31	15	4	4	5	4	3	246
Number of centers FY06	38	45	50	20	36	29	15	6	4	5	4	3	255
Number of group homes	94	52	99	67	35	24	47	16	10	17	9	6	476
Number of group homes FY07	101	48	99	75	27	26	51	16	12	18	13	7	493
Number of group homes FY06	95	54	92	69	21	31	49	17	10	20	10	6	474
Number of family homes	141	64	71	57	49	36	29	16	19	16	22	7	527
Number of family homes FY07	132	59	80	65	50	40	26	13	24	15	21	7	532
Number of family homes FY06	133	61	86	67	53	45	25	14	28	18	18	7	555
Number of facilities offering evening care	1	18	8	0	0	0	12	1	2	0	0	1	43
Number of facilities offering weekend care	11	17	28	6	3	2	18	6	5	5	4	3	108
Number of facilities offering overnight care	5	10	10	7	0	1	5	2	3	3	4	1	51

1 R&Rs listed in relative order of 2000 Census population under 5 years of age

2 Data obtained from NACCRRAware for FY08 2nd Quarter 1/01/2008-3/31/2008

3 Capacity and vacancy information as of 3/31/2008

4 Capacity/vacancy information does not include overlap slots

5 Centers, group, and family homes data obtained from Regional Provider

Workforce Report State of Montana DPHHS, based on the last month of the quarter

6 Online referral data obtained from NACCRRAware for FY08 2nd quarter 1/01/2008 - 3/31/2008